

JB/03

From: Booth, Jackie
Sent: 15 June 2022 09:47
To: [REDACTED] >; greatwallchina93@yahoo.com
Subject: Sky Blue- 16 Barbican Road York

Good Morning Mr Koay,

Thank you for your time on the telephone this morning. As explained to you I am the Force Licensing Manager for North Yorkshire Police and have been made aware of a criminal investigation that occurred at the above Premises for which you are the Premises Licence Holder and Designated Premises Supervisor, on 21st January 2022 police reference number 12220012237.

The investigating officer has advised that she has not been able to obtain any staff records as part of the investigation.

I have attached a copy of your Premise Licence which has the following conditions:-

17. The premises licence holder will operate a full HR management system where all relevant documents are stored for each individual member of staff.

18. All copies of relevant documents for members of staff will be retained for a period of 24 months post termination of employment and will be made available to Police, Immigration or Licensing Officers on request.

19. The premises licence holder will work with Peninsula (or any other HR company) to carry out checks on the Home Office website and verify identification documents such as right to work documents to ensure that all new members of staff can be legally employed.

20. No new member of staff will be able to work at the premises unless they have provided satisfactory proof of identification and right to work.

Failure to comply with the above conditions is a criminal offence under Section 136 of the Licensing Act (unauthorised licensable activities).

I am wanting to obtain details of your full staff records and also liaise with Peninsula as per condition 19 in respect of what advice/support they have provided to you.

If you are amenable to providing consent so that I can liaise directly with Peninsula, can I please request that you reply to this email advising if you are happy for North Yorkshire Police to have access to ALL or if you wish to specify certain correspondence in your contract with Peninsula.

I have copied in [REDACTED] from Peninsula, if you can also include him in your reply.

Once I have received your response, I will contact you further to arrange a meeting at the Premises to discuss the above and some other matters.

If you have any queries in relation to the above please do not hesitate to contact me.

Kind Regards

Jackie

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Force Licensing Manager
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Please note my working days are Mon-Thurs 0700x1700

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